
SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 16 July 2018

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 27 July 2018**

20 July 2018

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co- ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member for Public Health and Sport – Tuesday 17 July 2018

Report 4 Housing Assistance Policy for the Warm and Healthy Homes for Disabled Householders Scheme

Recommendations:

The Cabinet Member is requested to:

- (1) Agree to the adoption of the Housing Assistance Policy to enable disabled householders to be assisted with insulation or heating improvements through the Warm and Healthy Homes for Disabled Householders Scheme.

The above Recommendation was approved.

Cabinet – Tuesday 17 July 2018

◆Report 5 Report - Coventry Local Air Quality Action Plan

Councillor J O'Boyle and Councillor K Caan and Councillor J Innes

Recommendations:

Cabinet is requested to:

- 1) Delegate Authority to the Deputy Chief Executive (Place), following consultation with the Leader of the Council, Cabinet Member for Jobs and Regeneration, Cabinet Member for Public Health and Sport, Cabinet Member for City Services and the Director of Finance and Corporate Resources, to:
 - Determine the final content of the Local Air Quality Action Plan and Full Business Case and to bring these back to Cabinet for consideration prior to submission to the Government's Joint Air Quality Unit by December 2018.
 - Implement the Early Measures programme for the A4600 Corridor utilising the £2.021 million grant funding received from Government for this purpose.
 - Develop and submit to the appropriate bodies bids for grant funding for further measures that would support the objectives of the emerging Local Air Quality Action Plan.
 - Respond to the Government consultation on the Clean Air Strategy.
- 2) Note the addition of the NO₂ Plan Early Measures Fund grant awarded for the A4600 Corridor (£2.021m) and approve addition of the successful Coventry NO₂ Reduction Early Measures Programme to the Council's 5 year Capital Programme as approved by Council on 20th February, 2018 and delegate authority to the Deputy Chief Executive (Place), following consultation with the Director of Finance and Corporate Resources to enter into funding agreements as appropriate.
- 3) Approve the Council acting as the Accountable Body for, and note the addition to the Council's capital programme of the £1.5m Clean Bus Technology Fund capital grant, and delegate authority to the Deputy Chief Executive (Place), following consultation with the Director of Finance and Corporate Resources, to enter into funding agreements as appropriate.

- 4) Note the addition of the £300,000 On-street Residential Charge Point Scheme capital grant to the Council's 5 year Capital programme and delegate authority to the Deputy Chief Executive (Place), following consultation with the Director of Finance and Corporate Resources, to enter into funding agreements as appropriate.
- 5) Delegate authority to the Deputy Chief Executive (Place) for the conduct of procurement processes as relevant to achieve delivery of the Air Quality Action Plan and for the award of such procurement once a compliant tender exercise has been conducted.

The above Recommendations were approved with the addition of the following recommendation:

- 6) Approve the recommendations of the Business, Economy and Enterprise Scrutiny Board (3), that the Local Air Quality Action Plan considers the following:
 - a) A strong emphasis on encouraging cycling and walking
 - b) Further investigation into the use of green corridors to improve air quality
 - c) Use the Councils licensing powers to address pollution caused by diesel taxis
 - d) Encourage all bus operators in the city to improve the quality of their fleet to be Euro6 compliant

◆Report 6

Report - Recommendations from the Task and Finish Group of the Business, Economy and Enterprise Scrutiny Board (3) on the Canal and Canal Basin

Councillor J O'Boyle

Recommendations:

The Business, Economy and Enterprise Scrutiny Board (3) recommend to Cabinet that:

- 1) Coventry City Council work closely with the Canal and River Trust to review the use of the Canal and Canal Basin to create a clear vision and aspiration for the increased use of the Canal and Canal Basin in Coventry:
 - a) The review should recognise the cultural and heritage contribution the canal has and can in future make to the City.

- b) The review should maximise the public health potential and contribution the area makes as a lung of the City, which is recognised as part of the Council's Green Space Strategy.
 - c) The review should assess the current use of all of the buildings at the Canal Basin to ensure that they are appropriate to the renewed vision and aspiration for the Canal and Canal Basin in Coventry.
 - d) The review should involve all partners and organisations with an interest in the Canal and Canal Basin.
 - e) The review should consider transport connectivity between the Canal Basin and the City Centre.
- 2) Cabinet Members should meet with representatives of the universities, and other health and sports related organisations in the City to maximise the contribution to improved health outcomes the Canal can make.
 - 3) Coventry City Council consider "quick wins", such as changing the long stay car park at Leicester Row to a short stay, improved signage to the Canal Basin, improved lighting, and the removal of the wall at the entrance to the Canal Basin on the junction of St. Nicholas St and Leicester Row, to improve ease of access.
 - 4) Coventry City Council work closely with the Canal and River Trust to address issues of cleanliness and maintenance, as well as formally recognising the contribution made by the Coventry Canal Society to this work.
 - 5) Coventry City Council support the Canal and River Trust in getting local businesses located on the Canal side involved to support the work in increasing the use of the canal and the Canal Basin.
 - 6) Coventry City Council formally recognise the appointment of an Elected Member to the West Midlands Canal and River Trust Board of Trustees.

The above Recommendations were approved

#Report 7

Report - Additional Funding to Deliver the Upper Precinct Public Realm Scheme

Councillor J O'Boyle and Councillor J Innes

Recommendations:

Cabinet is asked to recommend that Council:

- 1) Note the use of the urgency provision, as set out in Paragraph 6 of Part 3C of the Council's Constitution, by the Leader, following consultation with the Chair of the Scrutiny Co-ordination Committee, to take a decision approving that £450,000 is added to the Council's capital programme, funded from corporate reserves, to enable the delivery of the Upper Precinct public realm scheme.

The above recommendation was approved

Report 8

Report – Coventry Station Masterplan Programme Update

Councillor J O'Boyle

Recommendations:

Cabinet is requested to:

- (1) Note the award of a contract to Buckingham Contracting Ltd for the delivery of the new footbridge at a contract value of £9.3m with an appropriate level of contingency being set aside, the sum of which is stated in the private section of this report, allocated within the overall £82m funding envelope already approved.
- (2) Approve that the delivery of a section of the link road into Central Six Retail Park (as shown in Appendix 2 to the report) has been removed from the Coventry Station Masterplan programme of works for the purposes of de-risking the project.
- (3) Delegate authority to the Deputy Chief Executive (Place), following consultation with the Cabinet Member for Jobs and Regeneration, to finalise a revised scope within the Coventry Station Masterplan Programme scheme which delivers a revised Highway layout (illustrated in Appendix 2 to the report), an extension to the pedestrian boulevard (illustrated in Appendix 3 to the report), and potentially a reduction in scope of the bus interchange to keep the overall programme within the £82m funding envelope.
- (4) Delegate authority to the Deputy Chief Executive (Place), in consultation with Cabinet Member for Jobs and Regeneration and the Director of Finance and Corporate Resources, to manage the

scheme and funding element as a whole programme, reallocating funds, including contingency between each work package to assist in programme delivery timescales.

- (5) Approve the undertaking of the necessary procedure to allow Westminster Road temporary car park (as shown in Appendix 4 to the report) to be added to the Council's Off-street Parking Places Order.
- (6) Approve that Westminster Road temporary car park is managed and operated by the Council as a pay and display car park and that the tariff structure introduced at Westminster Road car park is consistent with the charging structure at the nearby Grosvenor Road public car park and other long stay Council car parks in the city centre.
- (7) Approve within existing budgets the proposal to reimburse Virgin Trains for loss of revenue from rail car parking provisions during the construction phase and delegate authority to the Deputy Chief Executive (Place), in consultation with the Director of Finance and Corporate Resources, to agree the appropriate mechanism for paying Virgin Trains compensation due via the statutory Station Change process.
- (8) Approve freehold transfer of the piece of land edged red on the plan (Appendix 1 to the report) to Network Rail which is to be included in the new proposed taxi rank and within the operational station lease area to enable taxi permits to be issued
- (9) Approve in principle (following the construction of the bus interchange) the completion of a legally binding agreement between the City Council and West Midlands Combined Authority (Transport for West Midlands) or such other third party on a revenue cost neutral basis to the City council for the operational management of the bus interchange. Any management arrangement for the bus interchange which does not result in a revenue cost neutral position for the City Council shall be brought back to the Cabinet for approval.
- (10) Delegate authority to the Deputy Chief Executive (Place), in consultation with the Cabinet Member for Jobs and Regeneration and the Director for Finance and Corporate Resources, to undertake all necessary due diligence and to finalise the terms of the management arrangement for the bus interchange on a revenue cost neutral position.

The above Recommendations were approved

Report 9

Grant of Lease of Car Park C, Ricoh Arena

Councillor J O'Boyle

Recommendations:

Cabinet is requested to:-

- 1) Approve the grant of an initial licence over Car Park C (shown edged red on Plan 1 at Appendix 1) to WHL, on income sharing terms to expire no later than 30th November 2019.
- 2) Approve the grant of a long lease of the area shown edged red on Plan 1 at Appendix 1 to WHL, which shall be co-terminus with the lease on the remainder of Ricoh Arena, to facilitate the development of the new hotel subject to planning consent for the development of a hotel being granted.
- 3) Approve the grant of a car parking licence to WHL over the Leisure Land (shown edged red on Plan 2 at Appendix 1) in order to provide additional car parking to support the Ricoh Arena and to provide replacement car parking during the construction of the hotel
- 4) Delegate authority to the Director of Project Management & Property Services following consultation with the Cabinet Member for Jobs & Regeneration, to finalise the terms of the licence and lease subject to this report and for any subsequent variation in terms.
- 5) Delegate authority to the Head of Legal Services to execute all the necessary documentation for the initial licence, option and lease referred to in this report.

The above Recommendations were approved

■Report 11a Commercial Waste Expansion Plan

Councillor J Innes

Cabinet is requested to:

- 1) Approve in principle the Agency Agreement with Nuneaton and Bedworth Borough Council to allow the City Council to act as an agent to service the operation of their domestic recycling collection.
- 2) Delegate authority to the Deputy Chief Executive (Place) and the Director of Streetscene and Regulatory Services in consultation with the Cabinet Member for City Services to give final approval to the

Agency Agreement including the TUPE transfer of the existing operational team to the City Council.

- 3) Delegate authority to the Deputy Chief Executive (Place) and the Director of Streetscene and Regulatory Services in consultation with the City Solicitor to undertake all necessary due diligence and steps required to enter into the relevant legal agreements and associated documents necessary to complete the transaction.

Cabinet is asked to recommend that Council:

- 1) Approve that the sum identified within the private element of the report is added to the Council's 2018/2019 capital programme, funded from the on-going revenues of NBBC agency agreement, for the acquisition of 5 new vehicles to be used to service the arrangement set out in this report.

The above Recommendations were approved

NOTE: The Recommendation to Council is not open to Call-in

Cabinet Member for Strategic Finance and Resources – Thursday 19 July 2018

Report 4 Final Hospitality Statement and Charity Appeal for the Lord Mayoralty of Councillor Tony Skipper 2017/2018

Recommendations:

The Cabinet Member for Strategic Finance and Resources is recommended to :-

- (i) Note the contents of Appendix 1 which sets out detailed expenditure of £65,153.03 against the hospitality budget; and
- (ii) Note the final sum of £15,492.88 raised for the Lord Mayor's Charity Appeal 2017/2018

The above Recommendations were approved.

Report 5 Housing benefit overpayment resources

Recommendations:

- 1) The Cabinet Member for Strategic Finance and Resources is recommended to approve the funding of a temporary G3 officer resource for a period of six months.

The above Recommendation was approved.

Report 6 12 Month Cumulative Sickness Absence 2017/2018

Cabinet Member for Strategic Finance and Resources is requested to receive this report providing sickness absence data for the 12 month period of 1 April 2017 – 31 March 2018 and endorse the actions taken to monitor and manage sickness absence.

- Note the need to revise our sickness and absence policies and procedures and invest in sickness absence management training as part of the ongoing workforce strategy programme. This is to support the delivery of the corporate target of reducing the absence to 8 days per full time equivalent employee (FTE) by 2019/20.

Future Reporting Methodology for 2018/19

In future years improvement to our systems and employee record keeping systems will enable us to report more effectively and consistently, including:

- A rolling 12-month period

- Focus on core council workforce data separate from schools workforce data
- A change from “days lost” to reporting sickness absence per Full Time Equivalent (FTE) as the main measure.
- Align the reporting of long term absence to our policy and procedure framework

The above Recommendations were approved.

Report 7 Agency Workers and Interim Managers – Performance Management Report Q4 (1 January to 31 March 2018)

Recommendations:

The Cabinet Member for Strategic Finance and Resources is requested to:

- 1) Note the agency / interim spend for Q4 and the corresponding numbers of agency workers
- 2) Note the work done on providing in-house solutions as an alternative to agency and interim workers.
- 3) To note the inclusion in this report on the level of corporate staffing requirement met by agency workers from Pertemps.
- 4) To note the directorate assurances on the approval processes for ordering agency workers and on the filling of vacancies contained in section 5

The above Recommendations were approved.

Report 8 Outstanding Issues Report

Recommendations:

- 1) The Cabinet Member for Strategic Finance and Resources is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.